Here are the minutes from our call. You can always find our agendas and minutes online here:
https://wiki.linuxfoundation.org/openchain/minutes

== Attendees ==

Joshua Kast
Jake McGowan
Kate Stewart
Thomas Steenbergen
Miriam Ballhausen
Kelly Williams
Nathan Kumagai
Shane Coughlan
Alexios Zavras
David Marr
Catharina Maracke
Gary O'Neall
Mike Linksvayer
Jilayne Lovejoy
Sami Atabani
Matija Šuklje

(If I missed anyone please let me know)

== Project Update ==

• Translations are powering along
• We are seeing more adoption from small companies
• We have some interest in large companies becoming Platinum Members

== Specification ==

Mark was unable to attend this meeting. However, Shane put out a call for feedback based on practical use of the Spec.

Thomas Steenbergen announced that he will help prepare a Dutch translation. He also announced that he has created a Markdown version of the spec here:
https://github.com/tsteenbe/openchain-spec

== Curriculum ==

Miriam asked for Alexios to open with curriculum.

He noted that he is collecting information beyond our original slides on GitHub. One example is the package of flowcharts and checklists donated by Shane Coughlan and Armijn Hemel to the project.

Shane noted that it may be useful to conceptualize a situation where we eventually have a core curriculum (the slides for adherence to specification requirement 1.2) and additionals "knowledge packs" containing ancillary information.

Alexios noted that the slides are going to move into more formats than PPTX.

It was discussed how be to manage future updates of the slides. It was suggested by Mike(?) that we work versions on branches of the Git repo rather than the main part. This makes it really clear that draft work is a draft and not intended for adoption.

It was further noted that some aspects of the curriculum still seems to be for big companies. It was discussed how simplified information (such as the workflows) could be improved and applied to more areas. This conceptually fits into the idea of having the core curriculum slides and supplementary knowledge packs for entities of different sizes.

Gary offered to check what "small company improvements" his customer base might like.

== Certification ==

Miriam raised the subject of certification in a group of companies; how to do it is a key question. For example, a large group may have hundreds of companies.

Sami mentioned that this had been discussed before, Shane will search the minutes and see if he can locate those outcomes.

Meanwhile, Miriam proposed that we proceed to consider adopting the same approach of Privacy Shield in listing larger entities by (a) parent and then (b) covered entities:
https://www.privacyshield.gov/participant?id=a2zt0000000TOWQAA4&status=Active#other-covered-entities

Shane has created a document to further this discussion here:
https://docs.google.com/document/d/1qOB05XoZpvzy66Ekt_jztj8uxXi7B7bXDwdIAwN1g_I/edit?usp=sharing